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Arrangements for the Secretary-General's high-level event entitled "The future in our hands: addressing the leadership challenge of climate change"

United Nations Headquarters, 24 September 2007

Information note to delegations

07-49974 (E) 130907

I. Introduction

1. The Secretary-General has identified climate change as a defining issue of our era and seeks to help facilitate international efforts to address the problem. The reports issued by the Intergovernmental Panel on Climate Change in 2007 show clearly that the warming of the Earth's climate system is unequivocal and attributable to human activities. Climate change is already having significant impacts in certain regions — particularly in developing countries — and on most ecosystems, and can affect the ability of developing countries to achieve the Millennium Development Goals.

2. Based on consultations that he and his Special Envoys on Climate Change have been conducting, the Secretary-General has decided to convene a high-level event in New York on 24 September 2007, the day before the opening of the general debate of the sixty-second session of the General Assembly, in order to galvanize political will for the thirteenth meeting of the Conference of the Parties to the United Nations Framework Convention on Climate Change, to be held in Bali, Indonesia, from 3 to 14 December 2007. The high-level event will seek to advance progress towards a global agreement under the Convention but will not seek to engage Governments in negotiations. The high-level event will build on progress made to date in the framework of the Convention process and will take into account recent initiatives by other organs of the United Nations, notably the thematic debate that the President of the General Assembly convened in New York on 31 July and 1 and 2 August 2007. The Secretary-General has encouraged the participation of all Heads of State or Government in the high-level event and has issued invitations to that effect. The event will be open to the media.

3. Two notes verbales have already been issued on behalf of the Secretary-General on the organization of the high-level event, on 12 June 2007 and 2 August 2007, respectively. The current note updates the information contained in those two notes and addresses additional issues of accessibility and security. Information on the substantive matters to be addressed at the event can be found in the background note by the Secretary-General dated 27 August 2007 (available at http://www.un.org/climatechange/2007highlevel).

4. In order to accommodate all the high-level speakers in one day, the high-level event will consist of four parallel thematic plenaries, focused on adaptation, mitigation, technology and financing, respectively. Leaders will speak for five minutes in one plenary of their choice, as per the registration process foreseen in the note verbale of 2 August 2007. All Member States are invited to attend all four thematic plenaries. At the end of the event, the Secretary-General will conclude by offering a brief summary of the proceedings. The opening and closing of the event will be held in the General Assembly Hall, while the four parallel thematic plenaries will be held in large conference rooms to be announced closer to the day of the event.

II. Arrivals and departures

5. Arrangements for the high-level event will be the same as those for the general debate of the sixty-second session of the General Assembly (see A/INF/62/3).

III. Schedule, lists of speakers, statements, documentation and interpretation

6. The high-level event will be held according to the following schedule:

Time	*Programme*
9-9.45 a.m.	Opening plenary meeting (General Assembly Hall)
10 a.m.-1 p.m.	Thematic plenaries (to be held in parallel; conference rooms to be announced at a later stage)
	Thematic plenary I. Adaptation "The challenge of adaptation: from vulnerability to resilience"
	Thematic plenary II. Mitigation "Reducing emissions and stabilizing the climate: safeguarding our common future"
	Thematic plenary III. Technology "Innovating a climate-friendly world: the role of technology and its dissemination"
	Thematic plenary IV. Financing "Financing the response to climate change: investing in tomorrow"
3-5 p.m.	Thematic plenaries (*continued*)
5.30 p.m.-6.15 p.m.	Closing (General Assembly Hall)

7. Although this is not a General Assembly event since it will be convened on the initiative and under the chairmanship of the Secretary-General, the rules of procedures of the General Assembly will be followed to the extent possible, making allowance as necessary in view of the informal and extraordinary character of the event. Thus, participation will be open to Member States, the Holy See in its capacity as observer State and Palestine in its capacity as observer. A small number of representatives of business and civil society organizations will be given the floor as special guests. Other intergovernmental organizations and entities having received a standing invitation to participate as observers in the sessions and work of the General Assembly or the Economic and Social Council, as well as entities of the United Nations system, are invited to attend the proceedings according to the seating capacity of each conference room but cannot be accommodated as speakers. A limited number of seats will be reserved for observers from civil society organizations.

8. At the opening of the high-level event, the Secretary-General will make an introductory statement. Thereafter, the President of the General Assembly will be invited to make a statement, followed by a statement by the Chair of the Intergovernmental Panel on Climate Change. A small number of additional statements will be made by guest speakers invited by the Secretary-General.

9. Heads of State or Government and other Member State representatives will make statements in the course of the four parallel thematic plenaries, according to the list of speakers for each plenary that will be compiled following the registration process described in the note verbale of 2 August 2007. In order to accommodate all speakers, **statements should not exceed five minutes**, on the understanding that that will not preclude the distribution of more extensive texts. To facilitate the observance of the time limit, a light system may be installed on the lectern to signal the approach of the five-minute limit.

10. Each head of delegation speaking at a thematic plenary may be accompanied by one adviser. In the other three thematic plenaries where the head of delegation will not be speaking, two seats will be reserved for each delegation. A total of six seats will be made available to each delegation for the opening and closing sessions in the General Assembly Hall.

11. The high-level event will conclude with a brief summary of the proceedings by the Secretary-General.

12. The opening and closing sessions of the high-level event will be chaired by the Secretary-General. Each session (morning and afternoon) of each thematic plenary will be chaired by two Co-Chairs at the Head of State/Government level. The Deputy Secretary-General and the three Special Envoys on Climate Change of the Secretary-General will serve as facilitators of one thematic plenary each, on behalf of the Secretary-General. The heads of the Department of Economic and Social Affairs, the United Nations Development Programme, the United Nations Environment Programme and the Climate Change Secretariat/United Nations Framework Convention on Climate Change will each serve as Rapporteur of one parallel thematic plenary.

13. A minimum of 200 copies of the text of statements to be delivered at the high-level event should be submitted in advance to the Secretariat; failing this, delegations are urged to provide six copies for the interpreters before the speaker takes the floor. If delegations wish to have the text of statements distributed to all delegations, observers, specialized agencies, interpreters, record-writers and press officers, 400 copies are required. Intergovernmental organizations and United Nations system entities may provide written inputs in lieu of statements, which can be circulated if a sufficient number of copies is provided as specified above. For distribution of the texts of statements to the press, please see section IX below.

14. Given the security arrangements in place for the high-level event, texts of statements should be delivered to the receiving area located at the rear of the General Assembly Hall between the hours of 7.30 and 9 a.m. by a delegation representative in possession of a valid United Nations building pass. Access will be through the 46th Street gate to the Visitors Entrance, through the electronic screening area to the elevators on the west side of the Lobby to the receiving area, where a representative of the Secretariat will accept the texts at a special counter. Texts of speeches will be accepted only on the same day of the event.

15. Statements made in any of the six official languages of the United Nations are interpreted into the other official languages. Any speaker may also make a statement in a language other than the official languages. In such cases, rule 53 of the rules of procedure of the General Assembly will apply, requiring the delegation in question to provide either an interpreter from the non-official into an official language or a

written text of the statement in one of the official languages to be read out by a United Nations interpreter. On the basis of this interpretation or the written text which is accepted by the Secretariat as representing the official text of the statement, it will be interpreted into the other official languages by United Nations interpreters. When a written text is provided, the delegation concerned should make available to the interpreter someone who knows the language in which the statement is to be delivered and the official language into which it has been translated, to guide the interpreter through the translated text and to ensure synchronization between the speaker and the interpreter. Detailed arrangements for interpretation from non-official languages, including access by non-United Nations interpreters to the interpreters booths in the General Assembly Hall, must be made in advance through the Planning and Meeting Servicing Section (tel.: (212) 963-8114; fax: (212) 963-7405; e-mail: emeetsm@un.org).

16. The opening and closing of the high-level event, as well as the four parallel thematic plenaries, will be broadcast on UN TV and on the Internet through webcasting.

IV. Registration and accreditation

17. Accreditation of official delegations and members of the parties of Heads of State/Government, Crown Princes/Princesses and Vice-Presidents will be carried out by the Protocol and Liaison Service. Missions are kindly requested to communicate the names, functional titles and affiliations of all the members of the respective delegations, together with the SG.6 form entitled "Registration of members of delegations to temporary meetings",[1] duly filled out, to the Chief of Protocol (room S-0201; fax: (212) 963-1921).

18. Once the lists of delegates, together with the SG.6 forms are received at the Protocol and Liaison Service, they will be reviewed and authorized. To ensure the issuance of United Nations grounds passes in a timely manner, representatives of Permanent/Observer Missions are requested to collect the authorized applications 48 hours after submission to the Protocol and Liaison Service and deliver them to the delegates who will proceed to the pass and identification unit for processing. If the name and the photograph of a delegate are already in the computer system of the Pass and Identification Office, his/her pass may be collected by a representative of the Permanent/Observer Mission in the absence of the delegate, upon presentation of the authorized application and a valid United Nations grounds pass. Otherwise, delegates who are in need of a photo ID are required to go with their SG.6 forms to the Pass and Identification Office, 45th Street and First Avenue, to have a photo taken and a pass processed.

19. Heads of State/Government, Vice-Presidents, Crown Princes/Princesses and their spouses will be offered VIP passes without photographs. Deputy Prime Ministers, Cabinet Ministers and spouses thereof will be provided with VIP passes with photographs. In order for a VIP pass to be issued, appropriate requests and two colour passport-size photographs should be submitted in advance to the Protocol and Liaison Service.

[1] SG.6 forms may be downloaded from the following website: http://missions.un.int/protocol.

20. **Delegations wishing to send colour photographs by e-mail must scan the official letter and photograph, and send them together in one complete package to curran@un.org. Colour photographs must be in jpeg format only.**

21. A separate list specifying the names of the members of the party of the Head of State or Government who require access to the United Nations — as well as their occupations (aides de camp, interpreters, physicians etc.) — must be submitted together with the SG.6 forms to the Protocol and Liaison Service. Passes for members of security details accompanying VIPs will be issued by the United Nations Security and Safety Service (tel.: (917) 367-9939). Passes for media personnel will be handled by the Media Accreditation Unit (tel.: (212) 963-6934).

22. Working hours of the Accreditation Unit in the Protocol and Liaison Service ((212) 963-7181) and the United Nations Pass and Identification Office (ground floor of the UNITAR Building, 45th Street and First Avenue ((212) 963-7533), in the days prior and during the general debate, will be posted at the Protocol website (mission.un.int/protocol) and at the entry to each respective office at the latest by 4 September 2007.

V. Welcoming get-together

23. There will be an informal welcoming get-together on the morning of 24 September in two areas — the Indonesian Lounge for Heads of State and Government and their spouses, and the treaty-signing area at the Delegates Entrance south of the escalator for all cabinet-level ministers and their spouses. Light refreshments will be available in both areas, as a courtesy, from 8 to 8.50 a.m. prior to the opening of the high-level event.

VI. Event sponsored by the Presidents of the Conference of the Parties to the United Nations Framework Convention on Climate Change

24. The Secretariat has been informed that a side event on the theme "Global voices on climate change" will be hosted during lunch time by Kenya, Indonesia, Poland and Denmark, who are the current and future Presidents of the Conference of the Parties to the United Nations Framework Convention on Climate Change. The side event will be held on United Nations premises and will feature prominent guest speakers. Lunch will be available. Invitations will be sent by the organizers to all Heads of Delegation plus one, as well as to the heads of United Nations system entities. For further information on this event, please contact:

Erik Høeg
Counsellor (Environment/Climate change)
Erik Høeg erihoe@um.dk

Kiann Stenkjaer Hein
Secretariat
Tel.: (212) 705-4926
kiahei@um.dk

VII. Security arrangements

Access to the United Nations Headquarters complex

25. Arrangements for the high-level event will be the same as those for the general debate of the sixty-second session of the General Assembly (see A/INF/62/3).

Access to restricted areas

26. During the high-level event on 24 September 2007, for security reasons, access to restricted areas will be based on regular delegates passes plus secondary colour-coded access cards. For that purpose, the Protocol and Liaison Service will issue passes as follows:

(a) Every Permanent Mission will be issued six cards of one colour for access to the General Assembly Hall for the opening and closing sessions, and four cards of a different colour for access to the second floor of the General Assembly and Conference Buildings;

(b) In addition, every Permanent Mission will be issued two cards of another colour for each of the conference rooms in which the thematic plenaries will be held;

(c) Intergovernmental organizations and United Nations system entities with assigned seats in the General Assembly Hall will need to obtain colour passes to ensure access to those seats on the day of the high-level event;

(d) Each such organization and entity will also be provided with one colour pass for each of the conference rooms where the thematic plenaries will be held;

(e) Representatives of non-governmental organizations accredited to the Economic and Social Council and organizations admitted to the United Nations Framework Convention on Climate Change will require special access cards to observe the high-level event. A limited number of such cards will be made available to both groups. For details on obtaining access cards, please refer to the website of the high-level event at http://www.un.org/climatechange/2007highlevel.

27. Seats will be reserved in a VIP area for spouses of the Heads of State/Government, Crown Princes/Princesses, Vice-Presidents, Deputy Prime Ministers and cabinet ministers participating in the event, provided that the Chief of Protocol is notified in advance of their attendance at the session.

28. Colour-coded access cards for the high-level event, including thematic plenary sessions, should be collected from the Protocol and Liaison Service, room S-0201P (tel.: (212) 963-7181) on or after 17 September 2007, between 10 a.m. and 2 p.m. (for non-governmental organizations, see para. 25 (e) above).

VIII. Arrangements for bilateral meetings

29. Arrangements for the high-level event will be the same as those for the general debate of the sixty-second session of the General Assembly (see A/INF/62/3).

IX. Media arrangements and services

30. Media representatives in possession of a valid United Nations grounds pass will be allowed to cover the Secretary-General's High-level Event on Climate Change without additional accreditation. All others will be asked to submit, in advance of the Event, an online media registration form, which is available at http://www.un.org/media/accreditation/form/index.html. Please note that all media applying for accreditation online will receive e-mail notifications as to the status of their application. Also, all media submitting the registration form will be required to submit a letter of assignment from their Bureau Chief or Editor-in-Chief, addressed to the Media Accreditation and Liaison Unit and faxed to (212) 963-4642. Two pieces of photo identification (such as passport, national press credentials, police press pass, driver's license or state ID) are also required. Other credentials, such as bylined articles, may be requested. Criteria for media accreditation are available at www.un.org/media/accreditation.

31. Please refer to the above-mentioned website for details regarding accreditation requirements, media access to the United Nations Secretariat, and liaison services for coverage of open and bilateral meetings, press conferences and briefings.

32. All members of the media corps accompanying Heads of State or Government or heads of delegation must submit a letter of assignment from their Bureau Chief or Editor-in-Chief, addressed to the Media Accreditation and Liaison Unit, attached to an official letter from the Permanent Mission concerned, listing the names of the media representatives with their functional titles and affiliation, addressed to:

Gary Fowlie, Chief, Media Accreditation and Liaison Unit
Department of Public Information
United Nations
Fax: (212) 963-4642

33. Members of the media accompanying Heads of State or Government or heads of delegation must present themselves to the Media Accreditation Office, where they will have their photographs taken and be issued a United Nations grounds pass upon presentation of national passports and valid photo identification.

Location and work hours of the Media Accreditation Office

34. The Media Accreditation Office is situated in room 100 of the UNITAR Building, 801 First Avenue (located on the north-west corner of 45th Street and First Avenue).

35. From Friday, 14 September, to Friday, 5 October, the Media Accreditation Office will be located in a tent on the North Lawn of the United Nations Headquarters, near the 48th Street entrance (south-east corner of First Avenue and 48th Street).

36. The hours of operation for the days immediately before and during the opening of the sixty-second session of the General Assembly and general debate will be as follows:

Saturday, 15 September	1000 to 1800 hours
Sunday, 16 September	1000 to 1800 hours
Monday, 17 September	0800 to 1800 hours
Tuesday, 18 September	0800 to 1800 hours
Wednesday, 19 September	0800 to 1800 hours
Thursday, 20 September	0800 to 1800 hours
Friday, 21 September	0800 to 1800 hours
Saturday, 22 September	1000 to 1800 hours
Sunday, 23 September	1000 to 2000 hours
Monday, 24 September	0700 to 2000 hours
Tuesday, 25 September	0700 to 1800 hours
Wednesday, 26 September	0800 to 1800 hours
Thursday, 27 September	0800 to 1800 hours
Friday, 28 September	0800 to 1800 hours
Monday, 1 October to Friday, 5 October	0800 to 1800 hours

As of Monday, 8 October 2007, all pass and ID operations will resume at the Main Pass Office on the corner of 45th Street and First Avenue from 9 a.m. to 4.30 p.m.

37. For security reasons, all media representatives will be required to wear both their United Nations grounds pass and national press identification at all times.

Entry and screening procedures

38. All media representatives will be required to present a valid United Nations grounds pass to the United Nations security officers at the gate. The designated press entrance is at 47th Street and First Avenue.

39. Media representatives are advised to arrive early to allow sufficient time for screening. Last-minute arrivals wil' encounter delays, and may be further delayed should First Avenue be closed for motorcades.

Media centre and other facilities

40. The facilities in the media workspace area (on the third floor of the Secretariat Building) include television monitors, telephone, audio outlets and wireless Internet. The Ex-Press Bar, on the third floor of the General Assembly Building will serve as an overflow area for the media, in particular for the official photographers and

cameramen waiting to enter the booth which will be assigned to them on a rotational basis. Those locations will also be equipped with electrical outlets and a television monitor showing the proceedings in the Plenary Hall.

41. The United Nations will establish a media overflow/working area for local and visiting media in Conference Room 1 on level 1-B, which will provide the following technical services:

- Video projection showing quad split screen of the four United Nations Television programme outputs in the centre of the room
- Audio distribution of United Nations Television programmes over room sound system (eight channels) for listening
- Video and audio distribution for external recording.

42. An information desk will be staffed in the media overflow/working area from 19 September 2007 to assist journalists. For queries, call the Media Centre at (212) 963-9611/9612/9613.

United Nations audio-visual materials

43. United Nations photos will be available from URL: www.un.org/av/photo. Digital photos are available as soon as the images are acquired and processed. Prints of the morning coverage will be available during the afternoon of the same day and prints of the afternoon coverage the following morning. Nominal fees for the issuance of prints may apply. Please direct all photo enquiries and requests to the United Nations Photo Library (e-mail: photolibr@un.org; room S-805 L; tel.: (212) 963-6927/0034; fax: (212) 963-1658/3430).

44. Live pool United Nations Television coverage is available through Ascent Media/Waterfront and The Switch. For information on the exact coordinates, contact United Nations Television (room CB-56; tel.: (212) 963-7650; fax: (212) 963-3860). A detailed schedule of live and ENG coverage will be made available to broadcast clients in advance.

45. Videotapes of speeches will be available for a fee in NTSC VHS and NTSC Betacam SP. Videotape orders requested in advance will generally be available on the day the statement is delivered. Videotapes of past coverage will be available as soon as possible. B-roll video material on selected topics is also available on NTSC Betacam. To request a videotape, contact the United Nations Video Library (room 2B-66 (second basement); tel.: (212) 963-1561/1563; fax: (212) 963-3860/4501; e-mail: gonzalezm@un.org; fong@un.org; or tanj@un.org (please direct requests to all three e-mail addresses to ensure prompt attention)).

46. Digital audio files, audio cassettes or CDs of the coverage proceedings are available as soon as the statements are delivered. For information and requests, contact the United Nations Audio Library (located on the first basement concourse, level 1-B, in room GA-27; tel.: (212) 963-9272/9268/9269/7662; fax: (212) 963-3860). Audio is normally available in the original language in which the statements were delivered. Special requests for recording of the interpretation in one of the six official languages should be made in advance and are subject to the limitations of recording facilities. Delegations may request one cassette or CD of each statement free of charge. Additional copies, back orders and other special

requests are subject to charges and are handled by the Sound Recording Unit (room GA-13 C; tel.: (212) 963-7658).

47. Limited radio studio facilities will be provided to delegates and accredited journalists. For radio studio facilities, contact United Nations Radio by e-mail: chia-rubin@un.org, and martinich@un.org (please direct requests to both e-mail addresses to ensure prompt attention).

Internet

48. The United Nations website, through a dedicated portal webpage (http://www.un.org/climatechange), will provide coverage of the high-level event, General Assembly meetings, conferences, press briefings and events in the six official languages, including background information, press releases, news stories, documents, photos and access to radio programmes, webcast videos and statements.

49. The United Nations News Centre portal (www.un.org/news) provides continuously updated coverage of a wide range of developments at the United Nations Headquarters in New York and United Nations-related activities around the world. Visitors can subscribe to free e-mail news alerts or use a broad array of source materials, including summaries of meetings of the General Assembly, the high-level event, Security Council and other United Nations bodies, statements by the Secretary-General and his Spokesperson, press releases, transcripts of press briefings and news conferences, as well as an array of multimedia products, from Webcasts and photos to audio and video programming by United Nations TV and Radio.

50. The United Nations Webcast service (www.un.org/webcast) will provide daily live and on-demand broadcasting over the Internet, of the General Assembly open meetings, conferences, press briefings and events. The meetings will be covered live in English and the original language of the speaker (floor). The archived webcast video will be made available on the Webcast website, along with the text of statements. In order to facilitate timely availability of statements on the website, delegations should send them via e-mail to webcast@un.org. Alternatively, clear copies of statements printed on one side of the paper should be dropped off at room S-1037A. Queries should be directed to the United Nations Webcast at (212) 963-6733.

Pool coverage

51. Nearly all visual media coverage will be done by selected media pools due to logistics and space considerations. The pools are reserved exclusively for United Nations Television, United Nations photographers, international wire services and photo agencies. In the case of print media, the United Nations Correspondents Association will notify the Department of Public Information of its representative.

52. The official media accompanying a Head of State or Government or head of delegation, including the official photographer, will not be permitted to participate in these pools. Media accompanying Heads of State or Government will be able to cover all activities of their delegation, if approved by their delegations.

53. Official photographers and television crews will have an opportunity to cover the speech of their Head of State or Government or head of delegation on a rotating basis from the press booths surrounding the meeting hall(s). Owing to space

limitations, they may not remain in the booth to cover other speeches. A limited number of still photographers, escorted by media liaison staff, will also be allowed to take photographs from the bridge at the back of the meeting hall(s) during speeches. Those operations will be coordinated by the Liaison Officer(s) accompanying the media.

Tickets to the press gallery in the meeting hall(s)

54. There are a limited number of tickets available for media representatives for the press gallery of the meeting hall(s). The Media Liaison Desk on the third floor will distribute tickets on a first-come first-served basis 30 minutes before the meeting.

Copies of speeches for the press

55. Delegations wishing to make available the text of the speech by their Head of State or Government or head of delegation are asked to bring 100 copies to the media overflow/working area in Conference Room 1 (located in the first basement (1-B)) and an additional 100 copies to the Media Documents Counter, room S-394, in the third floor press area (tel.: (212) 963-7165/7166). No photocopying facilities will be available for this purpose.

United Nations press release coverage

56. The Department of Public Information will provide press release coverage in English and French of open meetings of the high-level events and of the sixty-second session of the General Assembly. Press releases may be obtained from the media overflow/working area or the Media Documents Counter in the third floor press area, or the United Nations website (www.un.org/apps/pressreleases). Further queries should be directed to the Press Service (tel.: (212) 963-7211/2360 (English); (212) 963-7191 (French)).

Background material and other queries

57. For media materials on the high-level plenary meeting and General Assembly key issues, see the United Nations website (www.un.org). The site will also provide up-to-date information about documents, the overall programme, special events, non-governmental organization activities and a listing of live webcasts of certain segments of events.

58. For additional information, suggestions for possible interviews and other related assistance, contact the Strategic Communications Division, Department of Public Information (tel.: (212) 963-5851/2932/8264; e-mail: mediainfo@un.org).

59. The website for the General Assembly is located at http://www.un.org/ga.

Briefings and news conferences

60. Daily noon briefings will be held for journalists in room S-226. All news conferences will be held in room S-226 unless otherwise noted. As media events are subject to change, journalists should consult the daily Media Alert, which is updated regularly and available at http://www.un.org/media/accreditation/mediaalert.asp. An updated schedule of press conferences can also be found at http://www.un.org/news/ossg/conf.htm. Delegations can book press conferences by

calling the Office of the Spokesperson for the Secretary-General at (212) 963-7707/7160/7161.

Coverage of bilateral meetings

61. Photo opportunities will be available for bilateral meetings that are open for coverage, when designated as such by the press attachés of the respective Member States. Media representatives covering those meetings will be informed of such opportunities by the appropriate mission press attachés. It will be the responsibility of the press attachés to inform the Media Liaison Desk of such opportunities and the media will then be escorted by a Liaison Officer. The Media Liaison Desk is situated on the third floor outside the General Assembly Hall.

X. Medical services

62. Arrangements for the high-level event will be the same as those for the general debate of the sixty-second session of the General Assembly (see A/INF/62/3).

XI. Host country liaison

63. Arrangements for the high-level event will be the same as those for the general debate of the sixty-second session of the General Assembly (see A/INF/62/3).

XII. Additional information and briefing sessions

64. If the need arises to update and expand the information contained herein, additional information may be issued. In addition, question-and-answer sessions for interested delegations may be arranged in the weeks leading up to the high-level meetings.

65. In the lead-up to the high-level event, the following documents have been issued:

(a) Note verbale dated 12 June 2007 on the modalities of the high-level event;

(b) Note verbale dated 2 August 2007 containing updated modalities for the high-level event;

(c) Background note by the Secretary-General dated 27 August 2007.

XIII. Focal points for arrangements related to the high-level event

Plenary meeting secretariat:	Ion Botnaru (212) 963-2336
Meeting servicing:	Valeri Kazanli (212) 963-3657
Secretary-General's Climate Change Team:	Georgios Kostakos (212) 963-1466
Facilities for bilateral meetings:	Martin Garratt (212) 963-9252 Fax: (917) 367-3007

Protocol:	Paulose T. Peter (212) 963-7175/7179 Fax: (212) 963-1921
Delegation accreditation and access:	Marybeth Curran (212) 963-7181 Fax: (212) 963-1921
Security:	Kevin O'Hanlon (917) 367-5791 Fax: (917) 367-7032
	Inspector Clarence Pugh (212) 963-9339 Fax: (212) 963-9775
Media:	Gary Fowlie (212) 963-6934 Fax: (212) 963-4642
	Dan Shepard (212) 963-9495 Fax: (212) 963-1186

Annex

Registration form

List of speakers for the Secretary-General's high-level event on climate change New York, 24 September 2007

The list of speakers for each of the high-level event's four thematic plenaries is now open. All plenaries are open in terms of attendance to all Member States and Observers, but each Member State and Observer will have one 5-minute speaking slot at only one of the plenaries, allocated on the basis of expressions of interest to be submitted through this form.

Permanent and Observer Missions are invited to inform the Secretariat of the name and function of the official who will deliver the statement for their delegation, specifying in which of the thematic plenaries the statement would be delivered (first and second choice). Every effort will be made to accommodate such preferences.

Delegations are requested to complete and return this registration form to the return address below as soon as possible but **not later than 31 August**.

Member State/Observer:

Name of speaker:

Title/position:

	Thematic plenaries	*First choice*	*Second choice*
Preferred thematic plenary (Please indicate first and second choice with an "X" in the appropriate box)	**Thematic plenary I. Adaptation** "The challenge of adaptation: from vulnerability to resilience"		
	Thematic plenary II. Mitigation "Reducing emissions and stabilizing the climate: safeguarding our common future"		
	Thematic plenary III. Technology "Innovating a climate-friendly world: the role of technology and its dissemination"		
	Thematic plenary IV. Financing "Financing the response to climate change: investing in tomorrow"		

Contact person:

Title of contact person:

Tel. (office/cell)/Fax:

E-mail:

Signature of contact person: **Date:**

The completed registration form, with an official Permanent/Observer Mission cover page, to be returned by fax, mail or hand delivery to: Secretary-General's Climate Change Team, c/o Ms. Juanita Llanto-Barnett, Two UN Plaza, DC2-2031D, New York, NY 10017 Tel: (212) 963-0391 Fax: (212) 963-9883/9886; e-mail: Llanto-barnett@un.org.